



John Smallwood Bursary Program

Application Package

Mission

The John Smallwood Bursary Program is the vision of John Smallwood, who has been a teacher and writer with Virtual High School since 1996. John represents all that is desirable in an effective educator as he is committed to his students. This bursary ensures that VHS enrollments are accessible to a wide socio-economic range of students.

Vision

The John Smallwood Bursary is awarded on the basis of a student's financial needs. This Bursary Program goes beyond simply helping a student with tuition fees because the plan actually engages with the student and his or her family regularly throughout the time that the student is enrolled with Virtual High School. We hope that even after the student has earned the Ontario Secondary School Diploma, contact will be maintained in order to ensure that this bursary has been helpful in maximizing the recipients' chances of academic and life success.

Goal

The goal of the John Smallwood Bursary Program is to provide enrollment subsidies to economically disadvantaged students by ensuring that they have access to high-quality online education as they work to achieve their academic goals.

Important Bursary Information

- The John Smallwood Bursary is issued *twelve* times per calendar year.
- *One* candidate will be chosen each submission period to receive this award.
- Students granted the bursary will receive full tuition for one standard Virtual High School course (Fast Track courses are not included).
- This bursary is *non-transferable*, and successful applicants must utilize the bursary *within* 90 days of the date of issuance.
- Students may receive this bursary *once* per calendar year.

Students who wish to be considered for the John Smallwood Bursary must submit a completed application along with all supporting documents to VHS.Awards@vhs.ucourses.com on or before the 15th of the month in which the bursary will be granted. The Awards Selection Committee will convene to review all applicants. Once the recipient has been selected, all applicants will be contacted no later than the 25th of the month.

Application Process: When submitting your John Smallwood Bursary application package to VHS.Awards@vhs.ucourses.com, please be sure to include the following:

- Most recent Notice of Assessment
- Application form, to be completed by the applicant
- High School Transcript or current academic progress

www.VirtualHighSchool.com

Section One

Mature students (over 21) are not required to complete Subsections B and C. Please include a copy of your high school transcript with this application. If you do not have a transcript (ie. homeschooled students), please send a current report of your academic progress.

A. Student Information			
Surname	Given Name(s)	Date of Birth (yyyy/mm/dd)	
Street Address	City	Province	Postal Code
Are you engaged in part-time employment? How many hours/week?	Email Address		Telephone Number
Are you a Canadian citizen? <input type="radio"/> YES <input type="radio"/> NO			

State the name and age of any dependent children in your family:

First and Last Name of Child	Age of Child	First and Last Name of Child	Age of Child

B. Parent One / Guardian One Information		
Name of Parent/Guardian		
Name of Employer	Occupation	No. of Years Employed
Gross Annual Income		

C. Parent Two / Guardian Two Information		
Name of Parent/Guardian		
Name of Employer	Occupation	No. of Years Employed
Gross Annual Income		

Section Two (to be completed by the student)

What do you hope to do when you have earned your diploma?

Section Three (to be completed by the student)

Applicants are required to write a brief statement setting forth their needs for financial assistance, noting any special family circumstances to support this application.

Declarations

Submission of the **John Smallwood Bursary Program** Application implies acceptance of the following:

1. The value of any bursary or award the applicant receives will be applied to the applicant's student tuition account at Virtual High School.
2. The applicant certifies that all information provided on this application is complete and accurate and that the applicant requires additional funds to pursue studies with Virtual High School.
3. The applicant consents to the use of the personal information provided on this application or accompanying documentation for the purpose of determining eligibility for financial assistance via the bursary program.
4. All information provided in connection with this application is subject to further substantiation by Virtual High School.
5. The applicant understands that if any information is found to be untrue, then the current, as well as any subsequent applications will be considered invalid.
6. As a result of any fraudulent misrepresentation on the application, the applicant agrees to reimburse Virtual High School for any funds received.
7. The applicant is aware that any financial assistance as well as the amount of funding awarded will be communicated to the recipient via the applicant's email account or via a written letter sent through the mail to the address provided on the application.
8. The decision of Virtual High School with respect to bursary recipients will be considered final and will be above challenge from any individual applicant.

Signatures

I certify that to the best of my knowledge, the above information is correct. I have read and agree with the Declarations.

Student's Signature: _____

Date: _____
(yyyy/mm/dd)

Parent/Guardian's Signature: _____
(for students under 18 years of age)

Date: _____
(yyyy/mm/dd)
